



**ELEVATOR INDUSTRY WORK PRESERVATION FUND QUALIFIED
ELEVATOR INSPECTOR TRAINING REIMBURSEMENT PROGRAM
AGREEMENT**

1. Overview of the QEITRP

The Elevator Industry Work Preservation Fund (EIWPF) has developed the Qualified Elevator Inspector Training Reimbursement Program (QEITRP) as a means to expand industry-related educational opportunities for elevator constructor mechanics represented in the unionized elevator industry by the International Union of Elevator Constructors (IUEC). The QEITRP is designed to assist IUEC Locals by providing funding assistance for the training of “Code Liaisons.”

Through the QEITRP, financial assistance will be provided to an IUEC Local’s Code Liaison candidate to obtain, and maintain, their QEI Certification so that the Code Liaison will be able to assist their IUEC Local’s membership with code questions and inquiries. Through offering this financial assistance, EIWPF hopes that IUEC Locals will benefit by having a designated Code Liaison with knowledge to navigate current requirements adopted in their jurisdiction, thus ensuring that units are installed, repaired, maintained and modernized according to code. Like similar EIWPF grant programs and initiatives, the QEITRP has been established to advance EIWPF’s mission of providing safer equipment for elevator personnel and the riding public.

2. Code Liaison Designation

The Local will designate a Code Liaison for that Local. A copy of the minutes of the Local’s membership meeting where the Local’s membership appoints the Local’s Code Liaison or a Code Liaison appointment letter from a duly authorized officer of the Local must be provided to EIWPF. EIWPF, at its sole discretion, may award QEITRP Grants with respect to additional Code Liaison designees for a Local or with respect to a replacement for the Local’s original Code Liaison designee.

3. QEI Certification and Maintenance of Qualifications

The “Code Liaison” must successfully complete the 4-day QEI Certification Course and pass the QEI Certification Exam administered by the Qualified Elevator Inspector Training Fund (QEITF) to qualify for the grant. The Code Liaison must maintain their credential yearly through QEITF while they hold this designation in their local.

4. Code Liaison Duties:

Code Outreach.

As a condition of this Agreement, a Local’s designated Code Liaison agrees to hold no less than two (2) Code Outreach Sessions each year, not less than four (4) months apart. Code Outreach Sessions shall be held within the Code Liaison’s Local while they serve as a Local’s designated Code Liaison. Attendance sheets for code outreach sessions will be provided to EIWPF.

EIWPF SEAL Report.

The Code Liaison shall update the EIWPF SEAL report with the current information in the jurisdictions they represent.

5. QEITRP Grants Awarded to Reimburse QEI Certification and Maintenance of Qualifications Costs

Upon a Local's Code Liaison's successful completion of the QEITF QEI Certification Course and Exam, or annually the Maintenance of Qualifications, the Local may request reimbursement from the EIWPF for the reasonable expenses incurred (course, books, travel, meals). The QEITRP Grant does not cover the designated Code Liaison's wages and benefits. Copies of all receipts must be submitted to the EIWPF before reimbursement.

6. Discretion of EIWPF

Payment of QEITRP Grants may be interrupted, reduced or terminated, within the sole discretion of the EIWPF.

7. Local's Obligations under the QEITRP

A Local accepting a QEITRP Grant agrees to abide by the program requirements set forth in this agreement, as well as other rules and regulations of the program. Any Local receiving a QEITRP Grant must advise the EIWPF of any change in circumstances affecting its eligibility, and the Local agrees to refund any grant monies as directed by the EIWPF because of loss of eligibility.

The misuse of funds obtained under this agreement shall subject the applicant to double damages, based on the amount of the QEITRP Grant and full attorney's fees and cost associated with the collection of same.

By signing below, the Local agrees to abide by all the provisions of this QEITRP Agreement.

FOR THE LOCAL:

Local Number: _____

Business Manager: _____
(Print or Type Name)

Business Manager: _____
(Signature)

Designated Code Liaison: _____
(Print or Type Name)

Designated Code Liaison: _____
(Signature)

Submit QEITRP Grant Information to:

EIWPF
8221 Snowden River Parkway
Columbia, MD 21045
Telephone: 888-511-3113
Fax: 1-410-312-1473

FOR THE ELEVATOR INDUSTRY WORK PRESERVATION FUND:

Name: _____

Date: _____